



***Midd-West School District  
Regular Meeting  
West Snyder Middle School  
Monday, March 22, 2010***



"A Quality Education for All, for Life"

Table of Contents

	<b>Page</b>
I. Executive Session	1
II. Call to Order	1
III. Roll Call	1
IV. Superintendent's Report	2
A Student Accident	2
B Athletic Events	2
C Land Purchase	2
D Cyber School	2
E Pep Rally	2
F School Nurse Award	2
G 2010-2011 SUN Area Technical General Operating Budget	2
V. Scheduled Speakers	3
A Matthew Kodak, Quandel	3
VI. Administrative Reports	3
A Curriculum, Instruction & Technology	3
1. Literacy Team Meeting-Thursdays, March 25, 2010	3
2. Staff/Board Recognition Dinner-Saturday, April 17, 2010	3
3. Keystone Exams	3
B Business & Fiscal	3
1. YTD Budget Report	3
VII. Action Items	4
A Consent Agenda	4
1. Approval of Minutes	4
2. Bills	4
3. Bus Stop	4
4. Treasurer's Report	4
5. Letter of Agreement-CMSU Behavioral Health	4
B Fiscal	4-5
1. 2010-2011 SUN Area Technical Institute General Operating Budget	4-5
2. 2010-2011 CSIU's preliminary General Operating Budget	5
C Personnel	5-6
1. Personnel Report	5-6
a) Employments	5
(1) Certificated	5



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Table of Contents-Continued

	<b>Page</b>
b) Appointments	5
(1) Extra-Curricular-Volunteer	5
c) Retirements	5
d) Resignation	6
2. Bus Driver	6
VIII. Other Items	6
A Authorization to Issue Checks	6
IX. Public Comment	6
X. Reports	7
A CSIU	7
B SUN Area Technical Institute	7
C PSBA Liaison	7
D Buildings & Grounds Committee	7
E Transportation Committee	7
F Student Report	7
XI. Information Items	7
A Dates for Board Members' Calendars	7
XII. Adjournment	8



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Monday, March 22, 2010**



"A Quality Education for All, for Life"

**I. Executive Session** 7:00 PM

Executive session was held prior to the regular meeting for the purpose of personnel matters and contracts.

**II. Call to Order** 7:30 PM

**III. Roll Call**

<b>Board of School Directors</b>		<b>Present</b>	<b>Absent</b>
Mrs. Nancy O. Kroh	Board President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. James H. Aurand	Board Vice-President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Larry E. Moyer	Board Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. M. Richard Aucker	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Timothy E. Folk	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ronald L. Hoffman	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Dana J. Kemberling	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Susan K. Kinney	Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ross A. Snook	Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Wesley L. Knapp	Superintendent {Non-Voting Member}	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Others</b>			
Miss Sarah E. Boonie	Student Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Miss Sarah S. Boonie	Student Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Nicole A. Stauffer	Board Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Daphne D. Snook	Director of Curriculum, Instruction & Technology	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Lynn Y. Naugle	Business Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Orris C. Knepp, III	Esquire, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Administrators</b>	
Dr. David Fassett	Supervisor of Special Education
Ms. Cynthia Hutchinson	Principal, MWHS
Mr. Gary Thomas	Supervisor of Buildings & Grounds
Approximately 4 interested citizens.	

#### **IV. Superintendent's Report**

##### **A Student Accident**

On Friday, March 19, there was an accident involving five Midd-West Students. Dr. Knapp, Daphne and Cynthia were in close contact with regards to the accident. The three of them met at Geisinger Hospital where they met with parents and students. The Administration met at 10:00 AM Saturday morning to discuss how to proceed with the counseling process. Counseling services were held on Saturday & Sunday from 2-5pm at the high school and continued throughout the day on Monday.

##### **B Athletic Events**

Some athletic events were postponed due to the accident. Some work should be completed on the baseball field in preparation for the upcoming season. Two Midd-West High School students, Cheyenne Spade and Taylor Folk, were selected by the Pa Strikers team to play in Las Vegas. The team competed in four games; winning the first game, and tying in the remaining three games 1-1, 2-2, and 0-0.

##### **C Land Purchase**

PDE approved the purchase of the Risser and Long properties this week. Settlement should occur on or before April 1.

##### **D Cyber Schools**

Currently the Midd-West School District and its tax payers spend approximately \$476,000 per year to educate Midd-West School District resident students through private cyber charter schools. The District is concerned that the only time we know how these students are doing is when the student fails to login and then becomes truant. When the truancy occurs, the District then becomes responsible to pursue charges not the cyber charter school. Currently the Administration is researching the possibility of opening a Midd-West cyber charter school. If the Midd-West School District offers a cyber charter school and the student's parent/guardian chooses to educate at another facility, the Midd-West tax payer is no longer required to foot the entire tuition bill.

##### **E Pep Rally**

A Pep Rally was held on Thursday. The students seemed to be having a great time and were very well behaved. The time spent doing these activities are great things that the students will remember and help to improve school pride and spirit.

##### **F School Nurse Award**

Ann Murray, school nurse at the Midd-West High School and Middleburg Middle School, will receive the Regional School Nurse in Excellence Award award on Friday, April 9th, in Pittsburgh.

##### **G 2010-2011 SUN Area Technical Institute General Operating Budget**

Dr. Knapp reported that he reviewed the SUN-Tech budget in detail. The proposed budget is an increase of over 11%. The reason for the increase is due to the addition of the extra Health Service Class, which Midd-West asked to be added. The reason for the request is there has been a waiting list forcing them to turn students away. Without this change, the budget would have increased 3.8% over last year.

## V. Scheduled Speakers

### A Matthew Kodak, Quandel

Mr. Kodak reported that the project has turned the corner. The two-story classroom portion is being completed. The administrative offices are dry walled, and they are getting ready to paint. The second floor library is being dry walled. The gymnasium lights are installed, and the ceiling is painted. The gym floor will be installed when conditions are favorable. The auditorium ceiling is painted, and they are working on soffits and lighting. Demolition is underway in the next section. In the coming weeks they will have a better idea of the scope of the remediation work that is required for the concrete Ts. Guitelius Excavating is going to be working on surveying, cutting trees down and working on sidewalks into the buildings. Mr. Moyer questioned the extra cost for working on Sunday. Mr. Kodak reminded the Board that labor costs were included in the bid and working on Sunday was not costing the District any additional funds.

## VI. Administrative Reports

### A Curriculum, Instruction & Technology

Daphne D. Snook, Director

#### 1. Literacy Team Meeting-Thursday, March 25, 2010

Mrs. Snook reported that the priority for the Literacy Team is elementary writing, developing curriculum and professional development.

#### 2. Staff/Board Recognition Dinner-Saturday, April 17, 2010

Mrs. Snook announced that the Staff & Board Recognition Dinner would be held at the Carriage Corner Restaurant in Mifflinburg at 6:30 PM on April 17, 2010.

#### 3. Keystone Exams

Mrs. Snook announced that the state of Pennsylvania has adopted the Keystone Exams and more information would be forthcoming.

### B Business & Fiscal

Lynn Y. Naugle, Business Manager

#### 1. YTD Budget Report

YTD Budget Report was included in the Board packet for review. The YTD expenditures and encumbrances total \$15,828,000 which is 54.22% of the total Fiscal Year 2010 budget. This amount is just above the five-year average for February of 51.78%. Monthly expenditures include \$1.293 million in two bi-weekly salary & benefit payments, \$157,976 in special education services to the Central Susquehanna Intermediate Unit, and a transfer of \$1.350 million to the Capital Reserve Fund from the General Fund balance. YTD revenue totals \$18.9 million which is 65.07% of the total expected revenue for Fiscal Year 2010. This amount is below the five-year average for February of 72.37%, however, revenue will likely trend lower than average due to the federal stimulus funds expected but not received due to the use of the federal money in lieu of state money in the basic education subsidy. Monthly revenue included \$400,000 in earned income tax revenue, \$236,234 in IDEA revenue; basic education subsidy of \$1.1 million and \$103,000 in federal funds.

## VII. Action Items

***The following action items suggest a roll call vote. You will be recorded as voting in the affirmative for the motion unless you say "Nay" or "I abstain."***

**A Consent Agenda**

**Mr. Aucker moved and Ms. Kinney seconded a motion to approve the Consent Agenda with the amended changes.**

**1. Approval of Minutes**

Motion to approve the minutes from the March 8, 2010, regular meeting of the Midd-West School District Board of Directors.

**2. Bills**

Motion to approve the list of bills from February 23, 2010, through March 22, 2010, chargeable against the funds and accounts indicated on the list of bills included in the agenda packet.

**3. Bus Stop**

Approval of the following bus stop:

Intersection of Spruce Hollow and Boyd's Drive, Middleburg, PA

**4. Treasurer's Report**

Approval of the treasurer's report for all funds listed below for the period from February 1, 2010, through February 28, 2010.

	Beginning Balance	Receipts	Disbursements	Ending Balance
General Fund	\$ 14,733,728.00	\$ 2,035,283.64	\$ 3,374,845.33	\$ 13,394,166.31
Capital Reserve Fund	\$ 5,120,065.79	\$ 1,405,697.41	\$ 87,895.07	\$ 6,437,868.13
Capital Projects Fund 2003	\$ 3,947.62	\$ 0.81	\$ -	\$ 3,948.43
Capital Projects Fund 2008	\$ 5,809,539.68	\$ 55,849.52	\$ 2,100,993.10	\$ 3,764,396.10
Food Service Fund	\$ 181,312.62	\$ 97,684.56	\$ 95,172.09	\$ 183,825.09
Athletic Fund	\$ 3,407.35	\$ 15,207.14	\$ 13,761.93	\$ 4,852.56
Activity Fund	\$ 99,848.32	\$ 21,577.78	\$ 18,899.16	\$ 102,526.94

**5. Letter of Agreement-CMSU Behavioral Health**

Approval to accept the Letter of Agreement between the Midd-West School District and Columbia, Montour, Snyder, Union Counties Mental Health/Drug & Alcohol Program (CMSU MH/D&A Program) to provide mental health, drug and alcohol, and co-occurring services to individuals and will remain in effect from dated signature until either party requests revision/addendum and is subject to change or cancellation upon written notification by either party. (A copy of the Letter of Agreement is included in the agenda packet).

YES           Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer  
 NO           None  
 Motion Carried

**B Fiscal****1. 2010-2011 SUN Area Technical Institute General Operating Budget**

Mr. Moyer moved and Mr. Folk seconded a motion to approve the 2010-2011 SUN Area Technical Institute General Operating Budget, in the amount of \$5,601,350.

YES           Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer  
 NO           None  
 Motion Carried

## **2. 2010-2011 CSIU's Preliminary General Operating Budget**

Mr. Moyer moved and Mrs. Kemberling seconded a motion to approve the Central Susquehanna Intermediate Unit's preliminary 2010-2011 General Operating Budget, in the amount of \$1,859,593.

YES           Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer  
 NO           None  
 Motion Carried

## **C Personnel**

### **1. Personnel Report**

Mr. Aucker moved and Mr. Aurand seconded a motion to approve the following personnel report as amended:

#### **a) Employments**

##### **(1) Certificated**

Approval is requested to employ the following individual:

<b>Jocelyn D. Levan</b>	Extended-rate Substitute Secondary Guidance Counselor Effective: March 15, 2010, and continuing until physician states employee is able to return to work. Salary: \$80.00 per day for the first thirty (30) consecutive days and \$200.93 per day for the remainder of the assignment. {Replacement/Hutchinson}	<b>MWHS</b>
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#### **b) Appointments**

##### **(1) Extra-Curricular-Volunteer**

Approval is requested to approve the following individual as a volunteer for the 2009-2010 school year.

<b>Benjamin L. Shirk</b>	Baseball Coach-Volunteer	<b>MWHS</b>
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#### **c) Retirements**

Approval is requested to accept the following retirements:

<b>Paul B. King</b>	Secondary Guidance Counselor Effective: June 2, 2010, or the last day of the 2009-2010 school year.	<b>MWHS</b>
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**Janice E. Mohapp**Instructional Technology Teacher  
Effective: June 4, 2010, or the day after the  
last day of the 2009-2010 school year.**WSMS****Susan J. Russell**Elementary Teacher {Grade 5}  
Effective: June 3, 2010, or the day after the  
last day of the 2009-2010 school year.**PWP****d) Resignation**

Approval is requested to accept the following resignation:

**Deisha R. Warntz**Part-time Instructional Assistant  
Life Skills Support Program  
Effective: March 19, 2010**MMS**

YES        Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer  
 NO        None  
 Motion Carried

**2. Bus Driver**

Mr. Moyer moved and Ms. Kinney seconded a motion to approve the following bus driver for  
 the remainder of the 2009-2010 school year:

**Carl F. Ewing****Narehood Transportation LLC**

YES        Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer  
 NO        None  
 Motion Carried

**VIII. Other Items****A Authorization to Issue Checks**

Mr. Aucker moved and Ms. Kinney seconded a motion to authorize the District's Business  
 Manager to issue checks, as requested by the Solicitor, for the purchase of the Risser and  
 Long properties, according to the terms and conditions set forth in the Board's Resolutions  
 of December 21, 2009, and the Agreements of Sale.

YES        Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, & Kroh  
 NO        Moyer  
 Motion Carried

**IX. Public Comment**

*Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board  
 President.*



**X. Reports****A CSIU**

Mr. Timothy E. Folk, District Representative

Mr. Folk attended the March 17 meeting of the CSIU Board of Directors which was held at the Central Susquehanna LPN Career Center, recently relocated from Sunbury to a new facility in Lewisburg that will allow the program to accommodate increasing numbers of students. The Center hosted a public Open House on Monday, March 22, from 3 to 6 p.m. at 1339 St. Mary Street in Lewisburg to showcase this career training opportunity available to adults in the region. Discussion was held in regards to the services that the IU provides. During the discussion Dr. Knapp announced that the Administration is researching the possibility of creating our own autism program in the Midd-West School District.

**B SUN Area Technical Institute**

Mr. Ronald L. Hoffman, District Representative

Mr. Hoffman attended a meeting March 18th. He reported the March 1 preliminary enrollment of 241 students, as compared to 277 last year. Crystal Gotshall was a Region 1 finalist. SUN Tech will attend the National Skills US conference in Kansas City, MO. Mr. Hoffman reported that the HVAC program has entered probation status since there have now been less than ten students for the second year in a row. Other programs showing decreasing interest are Auto Technology, Drafting/Cad, Electric Systems, Welding and Information Technology. Course selection will take place this week. The number of slots a district is awarded each year changes due to the rotating schedule.

**C PSBA Liaison**

Ms. Susan K. Kinney, District Representative

Ms. Kinney reported there is a spring Legislative Meeting coming up on Wednesday, April 7, 2010, at 7:00 PM at Mount Carmel Area Junior/Senior High School. The purpose of the meeting will be to have an open, informal dialogue between school directors, legislators, and invited candidates concerning public pension increases, unfunded and underfunded mandates and budget issues.

**D Buildings & Grounds Committee**

Mr. M. Richard Aucker, Chair

No meeting held.

**E Transportation Committee**

Mr. Ronald L. Hoffman, Chair

No meeting held.

**F Student Report**Miss Sarah E. Boonie, Miss Sarah S. Boonie  
Associate Student Representatives

No Students present. No Report provided.

**XI. Information Items****A Dates for Board Members' Calendars**

<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
3/24/10		End of Third Marking Period	All Locations
3/24-3/27/10		Regional Band	MWHS
3/29/10		Report Cards Distributed	All Locations
3/30/10	7:00PM	Solo & Ensemble Concert (Band)	MMS
4/2/10		Good Friday-Schools Closed	All Locations
4/8/10	7:00PM	PTO Meeting	MMS
4/8-10/10	7:30PM	High School Musical	WSMS
4/17/10	6:30PM	Staff/Board Recognition Dinner	Carriage Corner Restaurant

**XII. Adjournment**

***There being no further business for the meeting, Mr. Aucker moved and Mr. Hoffman seconded a motion to adjourn.***

YES           Aucker, Aurand, Folk, Hoffman, Kemberling, Kinney, Kroh, & Moyer  
NO           None  
Motion Carried

Meeting adjourned at 8:27 PM.

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Nicole A. Stauffer  
Board Secretary